

INFORMATION ON OCCUPATIONAL DRIVER'S LICENSE (ODL)

The applicant must file the following:

1. A Petition for Occupational Driver's License (ODL). (A form is available at <http://texaslawhelp.org/resource/occupational-drivers-license-in-texas-petition>.)
2. An SR-22 insurance form. Your insurance agent may assist you with this or you may go to <http://www.txdps.state.tx.us/DriverLicense/SR22InsuranceCertificate.htm>.
3. A letter from the applicant's employer regarding the need to drive. If the applicant is retired, disabled, or on public assistance, a sworn affidavit of status, with proof, may substitute for an employer's letter.
4. A certified copy of applicant's driving record (**Type AR-Certified Abstract of Driving Record**) from the Texas Department of Public Safety, which may be obtained at <http://www.txdps.state.tx.us/DriverLicense/driverrecords.htm>
5. A copy of the order suspending the applicant's driver's license.
6. School schedule (if applicant is a student)
7. A printout that states the total amount owed for reinstatement fees (which may be obtained at <http://txapps.texas.gov.txapp/txdps/dleligibility/login.do>).
8. A receipt showing reinstatement fees have been paid (as shown on print out – which may be obtained at <http://txapps.texas.gov.txapp/txdps/dleligibility/receipt.do>).
9. A certified copy of the applicant's criminal history. (www.dps.texas.gov)
10. **\$46.00** for filing fees

NOTE: Bring two complete copies of all the above documents you are filing with the Court .

A hearing will be set once **all the above** have been submitted. The application will be **INCOMPLETE** and delayed if any of the above items (1 through 10) are not submitted.

After the hearing, **the applicant** will be required to file certain items with DPS for the issuance of an occupational driver's license. (Contact DPS at 512-424-2600 or online at <https://www.dps.texas.gov/DriverLicense/OccupationalLicense> for information regarding the required items.)

*An occupational driver's license cannot be issued to drive a commercial vehicle.

Notice: *This procedure can be complicated. The Judge and the court staff are prohibited by law to assist in preparing the application or the procedural steps that will be required after the Judge signs the order. It may be beneficial to consult with an attorney if legal advice or further assistance is needed.*