

STATE OF TEXAS
COUNTY OF HENDERSON
ESD1

MINUTES
March 17, 2020

The Henderson County Emergency District #1 (“ESD1”) met in regular session on Tuesday, March 17, 2020 at the Trinidad Volunteer Fire Department (TVFD) Station #1, located at 207 E Front Street, Trinidad, TX. In attendance were Commissioners High, Ellis, Evans, and Erwin. Commissioner Glover was absent. Also, in attendance was TVFD Chief Jarod Mills. There were no guests in attendance.

President High called the meeting to order at 6:30 PM. The first order of business was approval of the minutes from the previous month. After review High made a motion to approve minutes as submitted. Motion was seconded by Ellis and approved unanimously.

The Board next reviewed the Treasurer’s report for February 2020. Total income and expenses for the month were \$17,922.62, and \$8,903.21 respectively, leaving a balance of \$173,521.09 at month end. After reviewing, a motion was made by Evans, seconded by Erwin, and the Treasurer’s report was approved unanimously.

Next the Board reviewed expenses submitted for the current month. Chief Mills presented bills for the fire department totaling \$3,443.41. Chief Mills also submitted a form detailing the number of runs for the past month, detailed by type of incident. Man-hours totaled 60 while completing 8 runs. There were 4 out-of-district runs for mutual aid to adjoining fire departments. With a motion by Ellis, seconded by Evans, the motion was unanimously approved to pay all bills as submitted.

In other expenditures, Commissioner Ellis presented a bill from Henderson County Appraisal District for their services. The amount was \$592.25. With a motion by Ellis, seconded by High, the motion was approved to pay the bill as submitted. Commissioner Ellis presented a bill for the annual truck payment due to Southside Bank in the amount of \$29,918.52. A motion was made by Evans to approve payment. The motion was seconded by High, and was unanimously approved. The final bill was presented by Commissioner Ellis for legal fees for the review of the contract with Longcove by Burns Anderson Jury and Brennen. The amount of the invoice was \$40.00. A motion to approve was made by Ellis, seconded by Evans, and unanimously approved.

The next discussion was about amending the budget to add 2 lines that did not exist in the budget. One was for software maintenance. The second line item was for the annual Longcove payments for TVFD services. President High made a motion to approve, seconded by Erwin. The motion was unanimously approved.

The next item on the agenda was an update on the new fire station at CR1400 and Smith Street. Chief Mills gave an update on quotes that were received. There are 3 other contractors that have yet to submit pricing. Chief Mills also discussed possible changes to the size of the building to bring down cost. This idea will also allow for the ladder truck to be housed at a more central location to the service area. No action was taken at this time.

The purchase of the ladder truck by the ESD was tabled until the next meeting.

Mail items were reviewed. TML issued a refund check due to work Chief Mills performed with TML to reconcile the insurance coverage against vehicles. A vehicle reconciliation was provided by TML along with the refund check.

The Board's next meeting is scheduled for Tuesday April 21, 2020, at 6:30 PM.

Respectively Submitted,

Mike Erwin, Acting Secretary