

STATE OF TEXAS §

COUNTY OF HENDERSON §

BE IT REMEMBERED, that the Henderson County I.T. Committee met in Regular Session on September 14<sup>th</sup>, 2020 @ 1:30 P.M. in the County Court Room in Athens, Texas, with the following members present, to-wit:

|                      |                           |
|----------------------|---------------------------|
| ANN MARIE LEE        | COUNTY AUDITOR            |
| CLINT DAVIS          | COUNTY ATTORNEY           |
| BOTIE HILLHOUSE      | SHERIFF                   |
| WADE MCKINNEY        | COUNTY JUDGE              |
| MARK HALL            | DISTRICT ATTORNEY, absent |
| MICHAEL BYNUM        | COUNTY TREASURER          |
| MARY MARGARET WRIGHT | COUNTY CLERK              |
| KEVIN POLLOCK        | J.P. PCT. #2              |
| BETTY HERRIAGE       | DISTRICT CLERK            |
| PEGGY GOODALL        | TAX ASSESSOR/COLLECTOR    |

And guests: Josh Brock, IT Director, Chuck McHam, Pct. #3 and Halie Bever, HR Director.

Transacted the following business, to-wit:

Judge McKinney called the Meeting to order at 1:30 P.M.

**1. Consider and Take Action to approve the Minutes of previous IT Committee Meeting.**

Motion made by Michael Bynum and seconded by Judge Pollock to accept the minutes of the April 3<sup>rd</sup>, 2019, IT Meeting, for filing purposes only. Voted unanimously by those present.

**2. Consider and Take Action on the renewal contract with Tyler Technologies for the Odyssey Software Package.**

Judge McKinney – the contract was for five (5) years and was not discussed for renewal within the five years and the County got an additional year for the same cost, due to an oversight by Tyler Technologies. Tyler Technologies started discussing a new contract at the end of 2019. The county wanted to negotiate the new contract. There was no customer loyalty discount on the new contract. There were several calls with Patrick Green about negotiating the contract and didn't hear back from Tyler for a couple of months. We came up with another five (5) year contract. With combining the Judges Edition and Phase II part, the JP portion these were billed separate previously. We are currently on the 2014 version and will be upgrading to the 2017 version. There is a visual difference in the 2017 version of Odyssey; the 2017 version to the 2019 version wasn't that much of a difference. The 2017 version will be implemented by the end of 2021. The new contract will be \$1.6 million dollar, about a 12% increase over the previous contract. The annual Odyssey Fees & Judge Edition Contract, the first year \$268,390.93, second through fourth year \$300,000.00 and the fifth year \$315,000.00.

Judge McKinney – if we are not going to move to version 2017, move to a higher version of 2014 Odyssey version for National Incident-Based Reporting System (NIBRS). We have to be on this version by December 31<sup>st</sup>, 2020 or we will lose grant money. The county has to be NIBRS compliant and have a plan in place. Tyler Technologies will get the test environment plan in place and we will have to test for two months.

**Motion made by Judge Pollock and seconded by Sheriff Hillhouse to approve the renewal contract with Tyler Technologies for the Odyssey Software Package.**

**3. Consider and Take Action on issues related to the Google contract for G suite Service.**

Josh – the G Suites was offered at \$2.50 a box five (5) years ago, which was \$30.00 per user and now they want \$126.00 per user. This will be going from \$10,000.00 to a proposed \$40,000.00 a year. G-Suites has a lot of functionality and unlimited storage. I offered a number to them saying this is what we can do, I haven't offered a number to them, but I will send out to them what I can afford. If they can't meet me at the number or get close to the number we will have to buy our own server or go to another company. Judge McKinney – the only other option is Microsoft. Josh – Microsoft has Office 365 which is Word, Excel and Power Point etc. If we go to Microsoft 365, you have to take a training class to understand what levels their products have; it is very hard to understand. Judge McKinney – we don't have a contract for G-Suites this is based off of conversations Josh had with the company. Josh – he wants to make an offer of \$4.00 a box. They will probably come back with \$7.50 a box. Judge McKinney – how much can you current budget absorb? Josh – I usually have to push money into the software maintenance line at the end of the year. We currently have 325 boxes and I would like to add 100 more boxes.

**4. Consider and Take Action on issues related to updating the Cybersecurity portion of the IT Policy.**

Halie – the Cyber Security is an annual thing that has to be done every year. This has to be done and submitted to the State. I was the administrator for Cyber Security last year and made sure everyone completed the training on time and then submitted it to the State by June 14<sup>th</sup>. I do have to have permission from Commissioners' Court to enroll us into the program from Texas Association of Counties. I would like update the IT Policy adding Cyber Security. It is for every county employee with credentials must complete the training. Josh – we need Cyber Security stated in our policy. We did an assessment with Election Administrator for security, not just computers or servers, election workers, my portion we have to have Cyber Security had to be stated in our Policy. We got good marks on the technology side of the assessment. This helps cover us for insurance purposes for Cyber Security. We implemented segregating all the different buildings, this protects the county offices. Judge McKinney – was it through the Secretary of State that the money in the elections cyber security assessment that we were a part of, they took our information and searched the dark web and found 18 of our credentials. They gave the County very good marks on what the IT Department has done technology wise. We have to have the Cyber Security training submitted into the State by June 14<sup>th</sup>, 2021. Halie – as soon the Cyber Security is approved through court, I will send it to TAC and they will get us enrolled and we can start training that day. Judge McKinney – by December we will have a proposed section pertaining to Cyber Security for the IT Policy, before presenting it to the Court.

**5. Consider and Discuss filling vacancy of Commissioners Court representative to the IT Committee.**

Judge McKinney – we have taken no formal action to replace Ken Hayes on the IT Committee. Commissioner McHam is going to sit in and be a part of the IT Committee until January 1<sup>st</sup>, 2021.

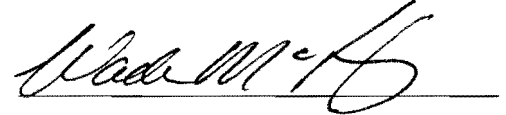
**6. Consider and Discuss IT Director Report.**

Josh – we have had a shortage on Laptops and Webcams due to the Covid-19 Pandemic. It was also discussed court using Zoom for court cases and Commissioners' Court etc.

7. Consider and Take Action to adjourn.

Motion made by Sheriff Hillhouse and seconded by Judge Pollock to adjourn the meeting @ 3:05 P.M. Voted unanimously by the committee.

Read and Approved:

A handwritten signature in black ink, appearing to read "Wade McKinney", written over a horizontal line.

County Judge, Wade McKinney

(For Filing Purposes Only)

NOTE: Any actions taken by the Henderson County I.T. Committee at this Special Meeting shall be non-binding recommendations. Any such recommendations shall subsequently, be presented to the Henderson County Commissioners' Court for the Court to consider and take action on behalf of Henderson County.