

STATE OF TEXAS §

COUNTY OF HENDERSON §

BE IT REMEMBERED, that the Henderson County I.T. Committee met in Regular Session on May 20th, 2015 @ 1:30 P.M. in the Annex 2nd Floor Conference Room in Athens, Texas, with the following members present, to-wit:

ANN MARIE LEE	COUNTY AUDITOR
CLINT DAVIS	COUNTY ATTORNEY
BOTIE HILLHOUSE	MAJOR, SHERIFF'S DEPT.
WADE MCKINNEY	COMM. PCT. #2, CHAIRMAN
SCOTT MCKEE	DISTRICT ATTORNEY, absent
MICHAEL BYNUM	COUNTY TREASURER
KEN GEESLIN	COMM.PCT. #4
MARY MARGARET WRIGHT	COUNTY CLERK
TOMMY BARNETT	J.P. PCT. #5

and guests Erik Ernst via phone, Jane Crouch, Audit Department, Barbara Cox, and Pam Underhill from the County Clerk's Office, and transacted the following business, to-wit:

Chairman McKinney called the Meeting to order at 1:35 P.M.

1) Consider and Take Action to approve the Minutes of previous IT Committee Meeting.

Motion made by Ken Geeslin and seconded by Judge Tommy Barnett to approve the Minutes as amended of previous IT Committee meeting held on April 22nd, 2015. Motion passed by committee.

2) Consider and Take Action on Data Exchange Agreement with Tyler Technology as related to the Odyssey Project.

The Data Exchange Agreement with Tyler Technology at no cost to Henderson County was discussed with Major Botie Hillhouse, who is with the Sheriff's Department and Clint Davis, the County Attorney if they would be interested in the Data Exchange Agreement with Tyler Technology. The Data Exchange Agreement is able to view criminal information from every county that has Odyssey and is in the Data Exchange Agreement with Tyler Technology. Motion made by Michael Bynum and seconded by Major Botie Hillhouse to approve the Data Exchange Agreement with Tyler Technology. The Data Exchange Agreement should be approve through Commissioner's Court. Motion passed by the committee.

3) Consider and Take Acton on issues related to the Odyssey Project.

Erik Ernst discussed 10 items at High Priority Conversion of the Documents OCR (Optical Character Recognition). Odyssey has packages in production with updates which have been emailed to Josh Brock for approval to install. The second item Appriss Vine exporting mugshots to PROD. Tyler has made several attempts with recorded emails for exporting mugshots to the production sight and they were contacted on May 11, 14 and

19th 2015. Erik Ernst stated it was up to Appris Vine to complete this production. Erik is to email the contact information to Botie Hillhouse.

Two reports one for County Attorney's Office and one for the Court Coordinator on pending cases of warrant reports and defendant reports. Erik asked project manager to see if these reports exist and where to load to the county. We need estimates to load the reports. Last IT meeting it was stated if reports are valuable and they will have to go to the individual departments for the funding if needed. Erik is looking for something that is more cost effective.

The jails field operation report is not reporting data correctly. Botie Hillhouse stated that Captain Tower sent all the issues with the report to Aundrea Kenney two (2) weeks ago and hasn't heard from Aundrea Kenney on resolving these issues. Erik is waiting for feedback from Aundrea on these issues. Ken's concern is the amount of time it is taking to answer and resolve the issues. Erik stated that Aundrea will be present at the next meeting.

Another issue at the Jail is the census report taking so long to print. Erik said that there was an update on this one and it is a Tyler Issue and they are working on a code changes after the revision. This issue was closed by design and Erik stated this was not acceptable and reopened the ticket. This issue is currently with the QA Team to have the code update tested and there will be a future revision. Ken stated it was closed on May 6th, 2015 and it needed to utilize Adobe. Ken stated that it was reopened on May 13, 2015 and Botie is still having problems.

Property code remapping is another issue and will provide an updates as soon as it is available. These issues are multi-stage and have taken time to resolve all the issues. Erik stated that he was going to discuss with Tyler that there needs be ETA's on issues.

Another issue discussed were parties in Odyssey not linked. Erik authorized for production run.

Erik stated that reporting issues are coming from different channels which is a problem. Erik stated he would get with Josh on this issue.

Jane Crouch from the Auditor's office is having issues with reports. Wade stated that we are going into the third month and have not been able to close the financials. Erik stated this is a very high priority issue. This has been transferred to the Financial Team to resolve the issues. Issues are balancing, registry and Gatsby 34 perimeters. Erik asked Jane if she had run the reports for April, Jane stated the Transaction Date, Deposit Date and Till balance reports doesn't match. Erik wanted Jane to run April reports for County Clerk's office. Jane requested for the Financial Team to call her on May 21, 2015. Erik is going to check if anyone from the Financial Team would be able to call Jane after the meeting. Ann Marie stated that the Treasurer's office is having trouble with reports also. One of the reports is 245 pages long just to reconcile accounts.

Wade wanted to know if mapping issues are part of the problem. Erik stated that property codes were the only mapping issues known to his knowledge. Jane stated that the GL codes needed to be re-visited.

Reporting issues with Odyssey are going through Josh to be filtered for him to fix or submit a ticket on them. Instead of going through Josh about issues it will go directly to the portal. Erik stated that he can send a link for a portal login that issues can be sent directly to that portal and the issues sent will be addressed that day. Issues submitted through the portal will be sent directly to Aundrea and the support team.

One particular issue with the Jail is offense Codes. Erik stated that they can be added by anyone who has rights.

Erik stated that he wasn't aware of reports being too lengthy. Suggested sending this information through the portal.

Pam Underhill stated that she is still having issues with CJIS. Jail is showing they submitted their CJIS and can't see the TRN numbers. Pam is asking why prosecution and the Clerk's office can't do their CJIS. The issues haven't been submitted to Tyler at this point.

Erik listed the issues that he was going to address 1) Verify shares and balances by meeting with Diane Russ and Josh. 2) Judges addition needs request for log files. 3) District Clerk- escrow shows incorrect distribution 4) Portal for e-discovery access to production. 5) Going to call Josh because Tyler needs authority to install workflow packages. 6) Needs to do installation on a Thursday night and be done by Friday morning. 7) Follow up information on Jury users. 8) JP project was kicked off a week ago Friday and seems to be doing well.

Wade wanted E-mails to go to entire IT Committee so that they can be informed on Phase II. Wade stated that Josh says needs portal accounts for SME's. Erik stated that he would be sending out the link to the website. Wade stated portals opened up contact with Aundrea and the support team recording date and time with Tyler contacting us on receipt.

4) Consider and Discuss IT Director Report.

There was no IT Director Report submitted.

5) Consider and Take Action to adjourn.

Motion made by Michael Bynum and seconded by Ann Marie Lee. Meeting adjourned at 3:00 p.m.

Read and Approved:

County Judge, Richard Sanders

(For Filing Purposes Only)

NOTE: Any actions taken by the Henderson County I.T. Committee at this Special Meeting shall be non-binding recommendations. Any such recommendations shall subsequently, be presented to the Henderson County Commissioners' Court for the Court to consider and take action on behalf of Henderson County.