

STATE OF TEXAS §

COUNTY OF HENDERSON §

BE IT REMEMBERED, that the Henderson County I.T. Committee met in Regular Session on June 3<sup>rd</sup>, 2015 @ 1:30 P.M. in the Annex 2<sup>nd</sup> Floor Conference Room in Athens, Texas, with the following members present, to-wit:

ANN MARIE LEE	COUNTY AUDITOR
CLINT DAVIS	COUNTY ATTORNEY, absent
BOTIE HILLHOUSE	MAJOR, SHERIFF'S DEPT.
WADE MCKINNEY	COMM. PCT. #2, CHAIRMAN
SCOTT MCKEE	DISTRICT ATTORNEY
MICHAEL BYNUM	COUNTY TREASURER
KEN GEESLIN	COMM.PCT. #4
MARY MARGARET WRIGHT	COUNTY CLERK
TOMMY BARNETT	J.P. PCT. #5, absent

and guests Erik Ernst, Josh Brock, IT Administrator, Jane Crouch, Audit Department, Diane Russ, County Attorney's Office, Linda Battles, Indigent Health Care Administrator, Barbara Cox, County Clerk's Office, Ben Wilder and Bill Wilder with Integrated Data Service and transacted the following business, to-wit:

Chairman McKinney called the Meeting to order at 1:30 P.M.

**1) Consider and Take Action to approve the Minutes of previous IT Committee Meeting.**

Motion made by Ken Geeslin and seconded by Major Botie Hillhouse to approve the Minutes as amended of previous IT Committee meeting held on May 20<sup>th</sup>, 2015. Motion passed by committee.

**2) Consider and Take Action on Issues related to Odyssey Project**

Ann Marie Lee presented bill report from Tyler Technologies. The billing has hourly as well as travel expenses. Erik stated it followed the County Policies for travel. Erik stated the changes on the billing are from Tyler, and the amounts had gone up due to the amount of Tyler employees on site, but should be reduced. Ann Marie wanted to know how this billing could be audited. Ken questioned the toll charges and discrepancies in mileage. Greg stated that they would go back and correct the charges. Ken stated that he wanted to see the detail on Program Management, Data Conversion, Training and Go-Live Assistance. Ken stated that he would go through the Travel and Expenses on the billing report.

Erik reported the status of the transition and reported remaining issues of the Go-Live. The High priority issues 1) Appris Vines export Henderson County is not submitting at this point. Botie stated that Henderson County was online that

afternoon. 2) County Attorney's pending cases. County Attorney's Office wants to be taken off the list due to the fact they don't want to fund it. 3) Party Merging was corrected. 4) CJIS have been installed and issues corrected. 5) Court Coordinators report non billable options that can't be provided. It has been removed from the list. It allows the court coordinator to run warrant reports. It was a standard report with Ableterm, not a recall report. Erik stated that warrants are listed on the calendar under the warrant check box. Erik stated a pending case report supplies the information that the CA and DA Offices are requesting but not in the same location. This will require an additional charge to build a report. Wade stated it was discussed to fit our business around Odyssey to limit the cost. Erik stated that feedback was required in order to fix these issues. 6) Field Observation Report. Erik wants to close this issue and open a new issue looking for additional sources. Botie stated the racial profiling and state reports are fine.

Wade questioned the association link. Erik stated data needed to be pulled from Tier 1 and it is being resubmitted to development. The printed data needed has been provided by Josh concerning lengthy reports and has been resubmitted to development.

Jane Crouch stated that the reports were too long. Ann Marie stated that other County Auditors agreed that the reports are too lengthy.

7) Erik stated another issue was property codes and Tyler has been working on this issue. 8) Surety limits balances after merging. They believe that this is a reporting issue. 9) Some documents show errors when opening. Which will be submitted to developers. 10) Registry issues were discussed with Jane. Jane stated she would like the defendants name on the receipts. Wade was concerned that the County is starting Budget and our financials are not balanced. We are verifying data against accuracy. Erik stated he would do status emails to keep updated. 11) Configuration portal for E-Discovery, new version for secure public access. Ken stated that we need a report on a weekly basis, end of week status on the report. Erik stated that Tyler is rebuilding the portal ETA is two weeks. Scott McKee stated that E-Discovery sold him on Odyssey. Wade inquired if we are where we should be with E-Discovery. 12) TDEX report buried in the Appris Vine report. Ken stated he wanted E-Discovery higher priority.

Updates on JP's project status report, there was a group meeting on Friday. SME training starts next week. All SME training will be in the afternoons.

Discussed concerns with bandwidth availability in JP offices.

Erik stated concern over security group in special prosecutor package and it may over limit who can view access. Need email from DA's office as to whom has access. Josh expressed concerns over 90 day report/showing how many days a defendant has been jail. Issues with report but was able to build report. The main issue is the hold status. Erik there was another report called Jailing with Prosecutor Charges. That report shows whether the defendant has been released or not. The difference between list manager and reports are reports are preset and

list manager you set your own perimeters. Reports can be exported to Excel Spread Sheets.

Erik stated that you don't have to enter issues through portal you can contact support by calling the support number.

There is a process where the County sends the information on the Jury Wheel to the Secretary of State. The file come from Voters Registration and District Clerk is supposed to set the date for the Jury file. District Clerk failed to file this report and they are using the previous year for the jury file. Right now we are not out of compliance on the jury file. Erik stated we need a file to charge the wheel and train. We need to turn the file in at the end of August and we are almost at that point. Wade asked if we can change quickly or wait until the end of the year. We need to know by next IT meeting. No action taken.

### **3) Consider and Take Action on agreement with Bill Wilder for Phase 2 of the Odyssey conversion.**

Bill Wilder discussed data extraction from the JP offices. Josh discussed Data pulls and Data pushes from Netdata. Josh believes the confidence that Bill Wilder brings to the table is defiantly worth looking into. Mr. Wilder expressed experience in this field and believes he can compress the budget. He felt data extraction should be straight forward since there is only the legacy application. Wade McKinney questioned where Mr. Wilder had completed data extractions and Mr. Wilder stated that Johnson was the largest county but also worked in Hood and Titus Counties. Wade stated that there was no agreement as of June 3<sup>rd</sup>, 2015. Erik stated there would be three extractions and go-live making four extractions. Erik stated the services that Bill provides will be valuable due to the knowledge he provides. Josh's email stated that the first push or pull is Sample, Trial and Final Run. The cost will be \$650 each pull and \$75 an hour for additional services. Wade wanted to know the perimeters. Josh stated that the County may want to set a certain amount of blocked time and then go from there. Ann Marie Lee stated that she is going to call Johnson County to see if they have any issues with the work that Mr. Wilder has provided. Erik stated that Tyler doesn't have the capabilities to do the extracts and fields to data extracts and data map mapping tables to tables. There will be no image conversions. Wade asked how soon that we needed the bid. Erik stated they were more concerned with the Data extracts and is in the conversion process at this time. Erik questioned Bill Wilder if they have ever asked Netdata to do the extractions. Josh stated that he didn't trust Netdata to do the extractions. A contract was further discussed. Ken questioned the conversion whether the project would be accelerated. Bill Wilder explained that it depends on the amount of data. Erik asked how long the extraction would take. Mr. Wilder stated one day. Ken asked how long after the approved contract would the conversion take place. Erik stated that he was ready two weeks ago for the extraction.

### **4) Consider and Take Action on Addendum for Mobile CAD units.**

The original contract was for mobile not laptop. To get I-Pads configured we need an addendum to change mobile to I-Pad mobile. This is for criminal history. Motion made by Comm. Geeslin and seconded by Major Botie Hillhouse to approve the Addendum for Mobile CAD units. Voted unanimously.

**5) Consider and Take Action on Affidavit to Discontinue Service for Ableterm.**

We are still using Ableterm for Child Support and Indexing through the District Clerk's Office. Josh stated we haven't been using support and maintenance since January 2015. This will need to go through Commissioners' Court.

Motion made by Major Botie Hillhouse and seconded by Scott McKee to approve to the Affidavit Discontinue Service for Ableterm. Voted unanimously.

**6) Consider and Discuss IT Director Report.**

Linda Battles discussed in regards to Indigent Software. Wade stated that they would look over the Addendum and have it presented to Commissioner's Court in two weeks.

Josh discussed the outages in Chandler and Seven Points due to the buyout by Suddenlink. The outages were due to technical changes and not the weather.

**7) Consider and Take Action to adjourn.**

Motion made by Scott McKee and seconded by Michael Bynum. Meeting adjourned at 3:30 p.m.

**Read and Approved:**

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**County Judge, Richard Sanders**

(For Filing Purposes Only)

**NOTE: Any actions taken by the Henderson County I.T. Committee at this Special Meeting shall be non-binding recommendations. Any such recommendations shall subsequently, be presented to the Henderson County Commissioners' Court for the Court to consider and take action on behalf of Henderson County.**