

STATE OF TEXAS §

COUNTY OF HENDERSON §

BE IT REMEMBERED, that the Henderson County I.T. Committee met in Regular Session on July 15, 2015 @ 1:30 P.M. in the Annex 2nd Floor Conference Room in Athens, Texas, with the following members present, to-wit:

ANN MARIE LEE	COUNTY AUDITOR, absent
CLINT DAVIS	COUNTY ATTORNEY,
BOTIE HILLHOUSE	MAJOR, SHERIFF'S DEPT.
WADE MCKINNEY	COMM. PCT. #2, CHAIRMAN
SCOTT MCKEE	DISTRICT ATTORNEY, absent
MICHAEL BYNUM	COUNTY TREASURER
KEN GEESLIN	COMM.PCT. #4
MARY MARGARET WRIGHT	COUNTY CLERK
TOMMY BARNETT	J.P. PCT. #5

and guests, Josh Brock, IT Administrator; Erik Ernst & Greg Wallace, Tyler Technologies; Jane Crouch, Audit Department; Susan Bass, County Clerk's Office; Angie Ewaskiw, District Clerks Office; Diane Russ, County Attorney's Office; Juli DeMoss and Shelley Etheridge, County Court at Law No. 2 were present while Aundrea Kinney, Gina Rieken and Brian Murry from Tyler Technologies joined via telephone and transacted the following business, to-wit:

Chairman McKinney called the Meeting to order at 1:30 P.M.

1) Consider and Take Action to approve the Minutes of previous IT Committee Meeting.

Motion made by Judge Barnett and seconded by Major Botie Hillhouse to approve the Minutes as amended of previous IT Committee meeting held on July 1st, 2015. Motion passed by committee.

2) Consider and Take Action on Issues related to Phase One of the Odyssey Project, Athens Campus

1. Issue #9 Jail census report ran correctly in TEST. It was scheduled to be sent to PROD on July 21st at 8:00 p.m.
2. Issue #23 – TDEX Report – on hold. The data the sheriff's office sends to TDEX will not be able to be received until Sept. 15.
3. Issue #25 – Bar Code Scanner did not work. Bar code scanner does not recognize the numbers/tokens. Aundrea to get with Ken and turn the issue over to Tech Services re: hardware issue. Aundrea will email Josh and the Commissioners in the morning.
4. Issue #26 (Unable to reprint receipts) Per Aundrea – they were able to reprint receipts; Diane would check in PROD. Jane would test is as well.
5. Issue #29 Judge's Addition – Josh discussed the DPI setting on scanner converted vs. new images. CCL is currently using the system. CCL2 and 3rd District have logistic problems for installation. They can't be set up at their desks.

6. Issue #30 Registry Funds shown as “uninvested”. Aundrea sent Jane the information to fix the problem right before the meeting. There was a two week delay in response with no explanation. Aundrea has the issue on two different lists for follow-up. Commissioner McKinney concerned about the turn-around. Greg Wallace to check into it.
7. Issue #31 EDiscovery new internally – Erik is getting up to speed.
8. Issue #32 Duplicate Reports Sheriff’s Office – fixed in TEST – need Bryan Tower’s approval for PROD
9. Issue #33 CC/DC Fee Codes – Per Jane the fee codes need to be cleaned up including the GL codes. Comm. Geeslin asked the number of GL codes. He wanted to know the magnitude of the problem and why wasn’t it fixed during the review. Erik said when the fees were set up in Odyssey some codes were obsoleted but pushed over. It was not worth the effort to clean the obsoleted codes. Jane’s reports were not matching in civil, criminal – CC/DC, registry, etc. Comm. McKinney asked if all codes needed to be reviewed. Jane said she would have to check approx. 500 in CC and 800 in DC. Erik must have the GL code to set up the fee codes. He recommends reviewing the criminal codes prior to the civil codes. Jane stated she needs a better understanding of the reports so that she may identify problems. Erik will compare reports from Jane vs. Odyssey.

Phase I – Erik stated the Fire Marshall baseline is laid in. There is a tech hurdle. The Fire Marshall must manually call to set up numbers w/o affecting the Sheriff’s Office. Shane will try in PROD tomorrow. The Fire Marshall is using a different format on call numbers. Josh stated there have been no issues.

Chris Reports

1. Angie – She hasn’t heard back re: disbursement report. Portal to be updated after each call. Change status.
2. Identix – not receiving information. Josh waiting on information. Clerk’s doing manually.
3. Quarterly Mapping – Jane closed ticket today
4. VINE – Botie good to go today. VINES issue resolved.
5. Relabel codes – Jane closed
6. Adjustments – Erik & Jane to work on.
7. Login Customer – Deanna B. – Chris to call & set up
8. Jane – Repeat CC/DC separating – Closed
9. Jane – Registry balances – Still open
10. Jane – GL codes – Closed
11. Still open – old reports
12. Angie – Escrow – J. Hobbs – referred back to developers – Sheriff Fees for out of County. Hobbs sent message Mon. or Tues. to Angie. \$80 fee is fixed - \$75 fee – still working on.
13. Barcode – reviewed previously.

Aundrea stated Identix issue fixed within Sheriff’s Office to contact Pam with Clerk’s Office to check for Courts.

3) Consider and Take Action on request for “Pending Cases Report” from County Court at Law #2.

Juli DeMoss discussed her issues with the Pending Cases Report i.e. no warrant information, attorney’s listed, etc. Erik stated they were system generated reports by developer. It was a manpower issue. Greg Wallace suggested visiting the Community Portal to see if other counties need or have used the same information. Comm. Geeslin was surprised no other county has asked for this in the past. Greg Wallace will look into it. The contracted hourly rate is \$150 - \$155 and the report is estimated to take 12 hours. Juli also stated the warrant report does not give her the information she needs.

4) Consider and Take Action on issues related to Phase Two of the Odyssey Project, Justices of the Peace.

Erik stated the Business Process Reviews and SME training have been completed. The NetData extract is not in same table structure. Additional table and field mapping is in progress. Comm. Geeslin reminded the Committee that Mr. Wilder said since we were not using ICON – “This would be a piece of cake.” Erik said getting data out is one thing, but polling is different. Tyler needs more time to review the data. He suggested the County upgrade to R2014 which would take 8 weeks for the full release. Comm. Geeslin requested why Tyler wanted to rush the upgrade? Erik stated that Tyler was not hitting the milestones internally. Comm. McKinney stated he was told NetData was not supposed to be a problem. Tyler concerns with NetData are that the Version is much older than they expected. Comm. McKinney stated the County’s confidence in Tyler is shaken. Comm. Geeslin said in the year and a half of negotiations with Tyler, why wasn’t this issue addressed? He also wanted to know why it would take the same amount of time to complete Odyssey for 2/3 of the County as it would for 5 JP offices. He was also very concerned about the amount of money it would cost during the “slippage”. Erik stated he was not requesting money – only additional time. Judge Barnett was concerned the JP product was not ready yet. The level of complexity in the JP offices is much more than other offices.

There are \$2,988,289.8 outstanding warrants in the JP offices from 2000 – 2013. Erik needed more time to be more careful and thoughtful. A conversion architect would take up to 2 months. Phase Two would have a beginning of May for Go-Live.

Josh mentioned Tyler never converted from JWALL.

Erik replied – No. They can remap by next I.T. meeting.

There was a brief discussion regarding the pros and cons of going from 2013 to 2014 i.e. OMNIX, CAD from dispatch and IE II. Comm. McKinney suggested discussing R2014 in two weeks.

SME training has been completed for 2013. Erik stated it was hard to implement with JP employees and Judge Barnett requested more notice from Gerald when the ladies are needed.

Comm. Geeslin requested a breakdown of the hours by dept. for upgrades per converted counties from 2012, 2013, 2014. Erik stated these would be handled by support in maintenance.

Comm. Geeslin shared that Comm. McKinney had said 18 times Henderson County was losing confidence. Changing to a different horse, when just learning to ride the horse. It is a confidence thing as far as he is concerned.

Greg Wallace is looking at 6 months to understand if they can't get New Dawn. Most vendors don't help.

5) Consider and Take Action on Fire Marshall Office request for the addition of Tablets.

This item was skipped. It will be addressed in two weeks.

6) Consider and Take Action on issues related to the Tyler Technology Jury software.

Josh – waiting for information from the Secretary of State. Erik stated Carrie Benjamin would be conducting training 3 days prior to jury implementation & Go-Live.

Angie is currently marking cards in Ableterm.

7) Consider and Discuss IT Director Report.

Josh – reported a power outage on Sunday for about an hour. He was still dealing with some remnants today. *Push for standby generator.*

8) Consider and Take Action to Adjourn.

Motion made by Clint Davis and seconded by Botie Hillhouse to adjourn. Motion passed by committee. Meeting ended at 4:15 pm.

Read and Approved:

County Judge, Richard Sanders

(For Filing Purposes Only)

NOTE: Any actions taken by the Henderson County I.T. Committee at this Special Meeting shall be non-binding recommendations. Any such recommendations shall subsequently, be presented to the Henderson County Commissioners' Court for the Court to consider and take action on behalf of Henderson County.