



ANDREWS CENTER
2323 W. Front Street
Tyler, Texas 75702

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Board of Trustees Meeting
Tuesday, September 26, 2023 2:00p.m.

Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the Andrews Center Board of Trustees will be held at 2:00p.m. on Tuesday, September 26, 2023, in the Dick DeSanto Room 208 on the 2nd floor of the Andrews Center 2323 W. Front Street, Tyler, Texas 75702.

Questions regarding this agenda should be directed to the Executive Office Assistant at 903-535-7403. The agenda is available on the Andrews Center website. (www.andrewscenter.com)

PUBLIC COMMENT: (Government Code Section 551.007) Members of the public who have previously filled out a participation form have an opportunity to address the Board of Trustees on agenda items. The Board is unable to deliberate on nonagenda items. If you desire to request a matter on a future agenda, you may make the request to swallace@andrewscenter.com. If you wish to address the Board, obtain a public participation form and submit the completed form to swallace@andrewscenter.com prior to board meeting. Please be mindful of the Board Rules of Procedure, Conduct, and Decorum when making your comments and/or attending public meetings.

- I. Call to Order**
 - A. Pledge and Prayer-Ralph Caraway, Smith County Commissioner Precinct Four**
 - B. Introductions and Public Comment Period**

- II. Chairman's Reports-Keith Youngblood**
 - A. Employee Appreciation-Jacque Monroe, 45 Years of Service**
 - B. Approve August 22, 2023 Minutes**
 - C. Acceptance of the Interlocal Agreement**
 - D. Deputy Executive Commissioner Gaines Follow Up Report**
 - E. Texas Risk Management Fund Board of Trustees Election Ballot-Paul Maddock**

- III. Chief Financial Officer's Reports-Becki Mangum**
 - A. Acceptance of the July 2023 Financial Reports**
 - B. Acceptance of the July 2023 Treasury Reports**
 - C. Approval of Contracts over 10,000**

- D. Acceptance of the Contribution Report
- E. Acceptance of Financial Advisory Sub-Committee Report

IV. Chief Executive Officer's Reports-Lynn Rutland

- A. Andrews Center 2021-2026 Strategic Plan-Informal Review by the ELT
- B. AC 2023 Needs Assessment Report Final-Mari Gutierrez
- C. Carroll Roge Consulting Report on the Health of the Andrews Center
- D. Mental Health First Aid-Teral Knighton
- E. Next PNAC-October 17, 2023- Referral of the Agenda Items

V. Consent Agenda

- A. Community Rehabilitation Program Desk Review
- B. ROFMH Corrective Action Plan Verified (Document Too Wide. Hardcopies available on request.)
- C. August Service Encounters
- D. Andrews Center FY22 Closeout Letter

VI. Executive Session: (in compliance with Texas Open Meeting Act, Subchapter D, Section 551.071 (1; (a) (b) [Contemplated Litigation and Consultation with Attorney;] and/or Section 551.074 (Personnel Matters)

- A. Personnel Action-Reports to be distributed in closed session.
- B. CEO Succession/Transition Planning-Phase One
- C. Carroll Roge Consulting Report

VII. Action Items (If Any) of Executive Session

VIII. Adjournment.

The next board meeting is scheduled for: October 24, 2023, 2:00p.m. With Focus on Policies and Procedures for OIG Audit. NOTE: No Scheduled Board Meeting in November.