



ANDREWS CENTER
2323 W. Front Street
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Board of Trustees Meeting
Tuesday, December 12, 2023 2:00p.m.

Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the Andrews Center Board of Trustees will be held at 2:00p.m. on Tuesday, December 12, 2023, in the Dick DeSanto Room 208 on the 2nd floor of the Andrews Center 2323 W. Front Street, Tyler, Texas 75702.

Questions regarding this agenda should be directed to the Executive Office Assistant at 903-535-7403. The agenda is available on the Andrews Center website. (www.andrewscenter.com)

PUBLIC COMMENT: (Government Code Section 551.007) Members of the public who have previously filled out a participation form have an opportunity to address the Board of Trustees on agenda items. The Board is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to swallace@andrewscenter.com. If you wish to address the Board, obtain a public participation form and submit the completed form to swallace@andrewscenter.com prior to board meeting. Please be mindful of the Board Rules of Procedure, Conduct, and Decorum when making your comments and/or attending public meetings.

- I. Call to Order**
 - A. National Anthem- Sheron Bayonne YES Wraparound Facilitator**
 - B. Pledge and Prayer-Smith County Commissioner John Moore, Precinct 2**
 - C. Introductions and Public Comment Period**

- II. Words of Gratitude In Our Community-**
 - A. Dr. John Schnell**
 - B. Nicole Raburn**
 - C. Brittany McDowell**
 - D. Jake & Nichole Huggins**

- III. Chairman's Reports-Keith Youngblood**
 - A. 25 Years of Service- Neisha LeStage, Director of MH Counseling**
 - B. Approve October 24,2023 Minutes-Keith Youngblood**
 - C. What Everyone Should Know: Local Mental Health Authority Contract FY 24-25**
 - D. Things Every Board Member Should be Talking About Back Home November 23**
 - E. Texas Council Talking Points: Community-Based IDD Services**

- IV. Chief Financial Officer's Reports-Sheryl Robinson, Controller**
 - A. Acceptance of the September 2023 and October 2023 Financial Reports**
 - B. Acceptance of the September 2023 and October 2023 Treasury Reports**
 - C. Acceptance of Contracts over 10,000**
 - D. General Ledger, Accounts Payable, Accounting Software Replacement- Paul Maddock**

- V. Chief Executive Officer's Reports-**
 - A. Action Item: Acceptance of Awards/Grants & Discussion on Budget Amendment**
 - B. Upcoming Grant Opportunities-Hogg Foundation, Rider 48, HB13, SB30**
 - C. Tx Council Comments Regarding HHSC Appropriations Request FY26-27**
 - D. PNAC Quarterly Request for Input- January 16, 2024-Jail Diversion**

- VI. Consent Agenda**
 - A. Reporting of Waiting Lists for Mental Health Services**
 - B. CTC Respite Care Brochure**
 - C. Andrews Center October 2023 Encounters**

- VII. Executive Session: (in compliance with Texas Open Meeting Act, Subchapter D, Section 551.071 (1; (a) (b) [Contemplated Litigation and Consultation with Attorney;] and/or Section 551.074 (Personnel Matters)**
 - A. Personnel Action Including December Retention Payments-Reports to be distributed in closed session.**
 - B. Selection of Board of Trustees At Large Seat 8 & Seat 9 Positions**

- VIII. Action Items and Acceptance of Executive Session**

- IX. Adjournment.**

The next board meeting is scheduled for: January 23, 2024, 2:00p.m.

