



**ANDREWS CENTER**  
**2323 W. Front Street**  
**Tyler, Texas 75702**

---

**Phone: (903) 597-1351**

**Fax: (903)535-7386**

---

**Board of Trustees Meeting**  
**Tuesday, January 23, 2024 2:00p.m.**

---

Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the Andrews Center Board of Trustees will be held at 2:00p.m. on Tuesday, January 23, 2024, in the Dick DeSanto Room 208 on the 2<sup>nd</sup> floor of the Andrews Center 2323 W. Front Street, Tyler, Texas 75702.

Questions regarding this agenda should be directed to the Executive Office Assistant at 903-535-7403. The agenda is available on the Andrews Center website. ([www.andrewscenter.com](http://www.andrewscenter.com))

---

**PUBLIC COMMENT:** (Government Code Section 551.007) Members of the public who have previously filled out a participation form have an opportunity to address the Board of Trustees on agenda items. The Board is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to [swallace@andrewscenter.com](mailto:swallace@andrewscenter.com). If you wish to address the Board, obtain a public participation form and submit the completed form to [swallace@andrewscenter.com](mailto:swallace@andrewscenter.com) prior to board meeting. Please be mindful of the Board Rules of Procedure, Conduct, and Decorum when making your comments and/or attending public meetings.

- I. Call to Order**
  - A. Pledge and Prayer-Mike Howk, VFW Post 1799 Chaplain**
  - B. Introductions and Public Comment Period**
  
- II. Leadership Presentation-May 7, 2024 East Texas Mental Health Summit- Lynn Rutland & Carroll Roge**
  
- III. Chairman's Reports**
  - A. Approve December 12, 2023 Minutes-Keith Youngblood**
  - B. Appoint Board of Trustees Workgroup for Policies & Bylaws**
  - C. Determine Time & Place for Mission Statement Workshop**
  
- IV. Chief Financial Officer's Reports-Becki Mangum**
  - A. Acceptance of the November 2023 Financial Reports**
  - B. Acceptance of the November 2023 Treasury Reports**
  - C. Approval of Contracts over 10,000**

- D. **Accept Contribution Report**
- E. **Accept Quarterly Investment Report**
- F. **Acceptance of Financial Advisory Sub-Committee Report**
- G. **Operating Reserve Strategy**
  
- V. **Chief Executive Officer's Reports-Lynn Rutland**
  - A. **PNAC Quarterly Update-Rescheduled to February 20, 2024**
  - B. **Crisis In Numbers & SIM Update- Keisha Morris**
  - C. **Legislative Update-Lynn Rutland**
  - D. **Reflections on Staff Christmas Party-Anne Cozart**
  
- VI. **Consent Agenda**
  - A. **YES Waiver Audit**
  - B. **FY2023 Quarters 3-4 Performance Assessment Overview**
  - C. **Texas Council Comments Regarding Proposed Rule 353.1320**
  - D. **FY23 FAYS Final Closeout**
  - E. **Andrews Center Service Encounters**
  
- VII. **Executive Session: (in compliance with Texas Open Meeting Act, Subchapter D, Section 551.071 (1; (a) (b) [Contemplated Litigation and Consultation with Attorney;] and/or Section 551.074 (Personnel Matters)**
  - A. **Personnel Action-Reports to be distributed in closed session.**
  - B. **CEO Succession Plan Update-Post 89<sup>th</sup> Legislative Session**
  
- VIII. **Action Items and Acceptance of Executive Session**
  
- IX. **Adjournment.**

The next board meeting is scheduled for: February 27, 2024, 2:00p.m.