



# **Andrews Center**

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## **Behavioral Healthcare System**



### **BOARD OF TRUSTEES MEETING**

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**Andrews Center  
Tuesday, February 27, 2024, at 2:00p.m.  
2323 West Front Street, Tyler, TX 75702  
903-597-1351**



## BOARD OF TRUSTEES MEETING

**Tuesday, February 27, 2024, 2:00p.m.**

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Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the Andrews Center Board of Trustees will be held at 2:00p.m. on Tuesday, February 27, 2024, in the Dick DeSanto Room 208 on the 2<sup>nd</sup> floor of the Andrews Center 2323 W. Front Street, Tyler, Texas 75702.

Questions regarding this agenda should be directed to the Executive Office at 903-535-7407. The agenda is available on the Andrews Center website. ([www.andrewscenter.com](http://www.andrewscenter.com))

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**PUBLIC COMMENT:** (Government Code Section 551.007) Members of the public who have previously filled out a participation form have an opportunity to address the Board of Trustees on agenda items. The Board is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to [kwakefield@andrewscenter.com](mailto:kwakefield@andrewscenter.com). If you wish to address the Board, obtain a public participation form, and submit the completed form to [kwakefield@andrewscenter.com](mailto:kwakefield@andrewscenter.com) prior to board meeting. Please be mindful of the Board Rules of Procedure, Conduct, and Decorum when making your comments and/or attending public meetings.

- I. Call to Order**
  - A. Pledge and Prayer**
  - B. Introductions and Public Comment Period**
  
- II. Chairman's Reports**
  - A. Approve January 23, 2024, Board Minutes- Keith Youngblood**
  - B. Update on policy reviews – Judge Reese, Van Zandt County**
  - C. 30 year - Tenure Recognition of Gail Scott, Supervisor of Support Staff**
  
- III. Presentation of the Annual Financial Audit by Eide Bailly, LLP - action item**
  
- IV. Chief Financial Officer's Reports-Becki Mangum**
  - A. Acceptance of the December 2023 Financial Reports**
  - B. Acceptance of the January 2024 Financial Reports**
  - C. Acceptance of the December 2023 Treasury Report**
  - D. Acceptance of the January 2024 Treasury Report**
  - E. Approval of Contracts over \$10,000**

- F. Accept Contribution Report
- G. Acceptance of Financial Advisory Sub-Committee Report
- H. Cybersecurity Training Update
  
- V. Chief Executive Officer's Reports-Lynn Rutland
  - A. Andrews Center workforce survey results for Zero Suicide – Mari Gutierrez
  - B. LOSS Team Training, February 21, 2024 – Mari Gutierrez
  - C. PNAC Quarterly Update - February 20, 2024 – Lynn Rutland
  - D. Legislative Update - Lynn Rutland
  - E. State-wide OIG Audits update – Lynn Rutland
  - F. MH Summit – May 7<sup>th</sup> update
  
- VI. Consent Agenda
  - A. AC QR Code – Kathy Wakefield
  - B. Audit results – Superior Health – Carla Carlock-Self
  - C. Andrews Center January 2024 Service Encounters – Kathy Wakefield
  
- VII. Executive Session: (in compliance with Texas Open Meeting Act, Subchapter D, Section 551.071 (1; (a) (b) [Contemplated Litigation and Consultation with Attorney;] and/or Section 551.074 (Personnel Matters))
  - A. Personnel Action-Reports to be distributed in closed session.
  - B. CEO Succession Plan Update-Post 89<sup>th</sup> Legislative Session.
  - C. Board Leadership deliberations for Chair, Vice-Chair, and Treasurer for 2024.
  
- VIII. Action Items and Acceptance of Executive Session
  
- IX. Adjournment.

The next board meeting is scheduled for: March 26, 2024, 2:00p.m. Our Leadership Presentation will be in conjunction with IDD awareness month.