



# BOARD OF TRUSTEES MEETING

**Tuesday, March 26, 2024, 2:00p.m.**

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Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the Andrews Center Board of Trustees will be held at 2:00p.m. on Tuesday, February 23, 2024, in the Dick DeSanto Room 208 on the 2<sup>nd</sup> floor of the Andrews Center 2323 W. Front Street, Tyler, Texas 75702.

Questions regarding this agenda should be directed to the Executive Office at 903-535-7407. The agenda is available on the Andrews Center website. ([www.andrewscenter.com](http://www.andrewscenter.com))

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**PUBLIC COMMENT:** (Government Code Section 551.007) Members of the public who have previously filled out a participation form have an opportunity to address the Board of Trustees on agenda items. The Board is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to [kwakefield@andrewscenter.com](mailto:kwakefield@andrewscenter.com). If you wish to address the Board, obtain a public participation form, and submit the completed form to [kwakefield@andrewscenter.com](mailto:kwakefield@andrewscenter.com) prior to board meeting. Please be mindful of the Board Rules of Procedure, Conduct, and Decorum when making your comments and/or attending public meetings.

**I. Call to Order**

- A. Pledge and Prayer**
- B. Introductions and Public Comment Period**

**II. Chairman's Reports**

- A. Approve January 23, 2024, Board Minutes- Keith Youngblood**
- B. Update on policy reviews – Judge Reese, Van Zandt County**
- C. Discuss Texas Council Annual Conference-Keith Youngblood**
- D. 25 year - Tenure Recognition of Pam Summers, Nurse Practitioner**

**III. Presentation of the Intellectual and Developmental Disabilities (IDD) Program during IDD Month – Kathy Wakefield, Heather Hallett**

- A. PASSR Report**
- B. Timelines**
- C. Frank M. Adams Award**

**IV. Chief Financial Officer's Reports-Becki Mangum**

- A. Acceptance of the February 2024 Financial Reports**
- B. Acceptance of the February 2024 Treasury Report**
- E. Approval of Contracts over \$10,000**
- F. Accept Contribution Report**
- G. Acceptance of Financial Advisory Sub-Committee Report**
- H. Acceptance and approval for PSO Grant**

**V. Chief Executive Officer's Reports-Lynn Rutland**

- A. East Texas Mental Health Summit – May 7<sup>th</sup> update**

**VI. Consent Agenda**

- A. Andrews Center February 2024 Service Encounters – Kathy Wakefield**
- B. SWOT Rural Analysis**
- C. LIDDA Audit Report**

**VII. Executive Session: (in compliance with Texas Open Meeting Act, Subchapter D, Section 551.071 (1; (a) (b) [Contemplated Litigation and Consultation with Attorney;] and/or Section 551.074 (Personnel Matters)**

- A. Personnel Action-Reports to be distributed in closed session.**
- B. CEO Succession Plan Update-Post 89<sup>th</sup> Legislative Session.**
- C. Board Leadership deliberations for Chair, Vice-Chair, Secretary and Treasurer for 2024.**

**VIII. Action Items and Acceptance of Executive Session**

**IX. Adjournment.**

**The next board meeting is scheduled for Aril 23, 2024, 2:00p.m.**