

ANDREWS CENTER

2323 West Front Street ~ Tyler, Tx 75702

Phone: 903-597-1351 Fax: 903-535-7386

BOARD OF TRUSTEES MEETING AGENDA

Tuesday, July 30, 2024 @ 2:00pm

Pursuant to Chapter 551 of the Texas Government Code, this notice is to advise that a regular meeting of the Andrews Center Board of Trustees will be held at 2:00 pm on Tuesday, July 30, 2024, in the Dick DeSanto Room 208 on the 2nd floor of the Andrews Center at 2323 W. Front Street, Tyler, Texas 75702.

Questions regarding this agenda should be directed to the Executive Office at 903-535-7407. The agenda is available on the Andrews Center website. (www.andrewscenter.com)

PUBLIC COMMENT: (Government Code Section 551.007) Members of the public who have previously filled out a participation form have an opportunity to address the Board of Trustees on agenda items. The Board is unable to deliberate on non-agenda items. If you desire to request a matter on a future agenda, you may make the request to llewis@andrewscenter.com. If you wish to address the Board, obtain a public participation form, and submit the completed form to llewis@andrewscenter.com prior to board meeting. Please be mindful of the Board Rules of Procedure, Conduct, and Decorum when making your comments and/or attending public meetings.

I. CALL TO ORDER

- A. Pledge and Prayer – Lt. John Shoemaker**
- B. Introductions and Public Comment Period**

II. CHAIRMAN’S REPORTS

- A. Approve June 25, 2024 – Board Minutes**
- B. Approval of Holidays FY2025**
- C. Novada Bigham – 20 years with Andrews Center – Kathy Wakefield**

III. CHIEF EXECUTIVE OFFICERS REPORT

- A. Andrews Center of Excellence – Casting a stretch goal – John Schnell, Brandon Schnell and Benjamin Schnell**
- B. Children / Adolescent Dashboard – Kathy Wakefield**
- C. QISD collaborative – Kathy Wakefield**
- D. TISD collaborative – Kathy Wakefield**
- E. Intern Status Report – Nicholas Bennie**
- F. Shining Star Award – Mari Gutierrez**

IV. CHIEF FINANCIAL OFFICERS REPORTS

- A. Acceptance of May 2024 & June 2024 Financial Report**
- B. Acceptance of May 2024 & June 2024 Treasury Report**
- C. Approval of Contracts over \$10,000**
- D. Accept Contribution Report**
- E. Financial Statement Audit – Engagement Letter**
- F. Acceptance of Financial Advisory Sub-Committee Report**
- G. Quarterly Investment Report**

V. CONSENT AGENDA

- A. Andrews Center May 2024 Service Encounters**
- B. Andrews Center June 2024 Service Encounters**

VI. ACTION ITEMS AND ACCEPTANCE OF EXECUTIVE SESSION

Executive Session: (In compliance with the Texas Open Meeting Act, Subchapter D, Section 551.071 (1; (a) (b) [Contemplated Litigation and Consultation with Attorney;] and/or Section 551.074 (Personnel Matters)

- A. Personnel Action Reports**

VII. ACTION ITEMS AND ACCEPTANCE OF EXECUTIVE SESSION

VIII. ADJOURNMENT

The next board meeting is scheduled for August 27, 2024 @ 2pm