

STATE OF TEXAS §

COUNTY OF HENDERSON §

BE IT REMEMBERED, that the Henderson County I.T. Committee met in Regular Session on January 6, 2016 @ 1:30 P.M. in the Annex 2nd Floor Conference Room in Athens, Texas, with the following members present, to-wit:

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| ANN MARIE LEE | COUNTY AUDITOR, |
| CLINT DAVIS | COUNTY ATTORNEY |
| BOTIE HILLHOUSE | MAJOR, SHERIFF'S DEPT |
| WADE MCKINNEY | COMM. PCT. #2, CHAIRMAN |
| SCOTT MCKEE | DISTRICT ATTORNEY |
| MICHAEL BYNUM | COUNTY TREASURER |
| KEN GEESLIN | COMM.PCT. #4 |
| MARY MARGARET WRIGHT | COUNTY CLERK |
| TOMMY BARNETT | J.P. PCT. #5 |

And guests, Josh Brock, IT Administrator; Sheriff Ray Nutt, Henderson County Sheriff; Erik Ernst, Tyler Technologies; Barbara Cox, County Clerk's Office: and transacted the following business, to-wit:

Chairman McKinney called the Meeting to order at 1:32 P.M.

Consider and Take Action to approve the Minutes of previous IT Committee Meeting as amended.

Motion made by: Ken Geeslin, Seconded by: Botie Hillhouse. Item passes.

Consider and Take Action on issues related to Phase Two of the Odyssey Project, Justices of the Peace.

Phase 2 – Erik stated that since the last conversion push the emphasis has been on data review. He has visited every JP office and has gone through a lot of cases and data. There were some issues submitted and most were fixed for the next conversion push. There were updates for configuration and Gerald has been working with Jennifer on offense code mapping for the next push. The current conversion is to be complete on January 8th, 2016. Erik stated that the financials are current through December 31st, 2015. They met with the JP offices and decided on course of action on JP warrants.

Wade - stated that he wants more of the JP Judges at the IT meetings to discuss and give the committee a better idea how the warrants are being processed. The first round of starting the process was how many active warrants there were. There was a huge amount of warrants about 14,000 three years ago. Due the work of the JP offices working on data clean up, the count on active warrants is down to 5,584. Wade stated the discussion is how we are to move forward with the JP warrants. Judge Barnett stated that if someone gets a ticket and never appears in court the JP office will issue an alias warrant. Those are held and not sent to the Sheriff's office. The warrants that are sent to the jail are *capias pro fine* warrants. A *capias pro fine* warrant is when the defendant defaults on payment on the warrant, these are active warrants. When the warrants are converted from NetData to Odyssey, the Sheriff's Office would still need the hard copy of the warrant. Clint asked Judge Barnett if there were any issues with notices to the defendant of hearing dates. Judge Barnett stated no. The appearance date is on the citation. Judge Barnett doesn't do a warrant until the collections are sent in. If you send in a warrant before that and they are picked up on the warrant 30 days later, the collections have two different amounts. They would have the amount on the warrant and the system would have a different amount. Waiting until the collections kicks in, so the warrant would show all cost. Wade – asked about defendants coming in and paying their fine, and the warrant not being pulled for several days. He stated in Odyssey that partial and full payments would inactivate the warrants. Erik stated that Odyssey could be set up if on a payment plan the warrant could still be active until paid in full. Wade stated that if the defendant is on a payment plan the warrant should be inactive at that time. If the defendant misses a payment on the warrant, it becomes active again. Wade stated that it should be automated that the warrants should go through Odyssey, and there should be no paper receipts. He wants the JP offices and Sheriffs Office to believe in our data from Odyssey. The Sheriff's Office doesn't act on some of the JP offices warrants even if it's on paper. The objective from Henderson County was to get the most efficient system that every office could believe in.

Erik – if it's a training issue with the JP's on issuing receipts or searching a case he would be able to train. They can set the system up whatever process the Judges and the county determines and can train. The process can be set up to automatically pull the warrant when the warrant is fully paid or is can be set up on a payment plan and can reactive the warrant if the defendant misses a payment. Erik stated a daily report can be generated to show what warrants the warrants that were recalled from each office. The warrants in NetData are going to be converted over to the Sheriff's Office as inactive, and then copies would go to Sheriff's Office and go the production database deactivate in Odyssey and convert the data from the JP offices. The JP Office's go to live in May. Erik stated that this is a 180 degree change from what was going to be done on this push. They are pushing everything from the JP Offices, active if it's active and inactive if it's inactive, in the TEST system. Erik will get a list of what was made inactive and what they converted over so a comparison can be run. Erik stated that in NetData the death date doesn't show in the party field. He is going to talk with the JP offices to see if there is another location field. Erik stated that pulling it out of a text field may not be accurate. When doing the conversion to Odyssey a lot of these parties are going to exist. When we merge the inquest date may not be known and they are trying to get the death date without having a specific field with date of death. Ken asked if he would know anything next week. Erik said he should know something the week of January 11, 2016.


Judge Barnett – stated that he would encourage the JP's to come to the next IT meeting. The agenda was sent to the JP's so they could plan to come to the meeting. Judge Barnett stated that he would contact each JP to make sure that they would come to the IT meeting.

3. Consider and Discuss IT Director Report

Josh – The air conditioning system is working well. They relocated the thermostat and are putting another low pressure switch to keep the unit from freezing up. Michael is supposed to get a quote for the maintenance on the units. Josh said he has contacted someone about putting in a generator.

Motion made by Scott McKee and seconded by Judge Barnett to adjourn @ 3:42pm. Item passes.

Read and Approved:



A handwritten signature in black ink, appearing to read 'Richard Sanders', is written over a horizontal line.

County Judge, Richard Sanders

(For Filing Purposes Only)

NOTE: Any actions taken by the Henderson County I.T. Committee at this Special Meeting shall be non-binding recommendations. Any such recommendations shall subsequently, be presented to the Henderson County Commissioners' Court for the Court to consider and take action on behalf of Henderson County.