

STATE OF TEXAS §

COUNTY OF HENDERSON §

BE IT REMEMBERED, that the Henderson County I.T. Committee met in Regular Session on October 5<sup>th</sup>, 2016 @ 1:30 P.M. in the Annex 2nd Floor Conference Room in Athens, Texas, with the following members present, to-wit:

ANN MARIE LEE	COUNTY AUDITOR, absent
CLINT DAVIS	COUNTY ATTORNEY
BOTIE HILLHOUSE	SHERIFF
WADE MCKINNEY	COMM. PCT. #2, CHAIRMAN
SCOTT MCKEE	DISTRICT ATTORNEY
MICHAEL BYNUM	COUNTY TREASURER, absent
KEN GEESLIN	COMM.PCT. #4
MARY MARGARET WRIGHT	COUNTY CLERK
TOMMY BARNETT	J.P. PCT. #5, absent

And guests, Josh Brock, IT Administrator; Judge Duncan, JP #3, Susan Cochran, County Clerk's office; Jennifer Carmon, PCT. #5; Jane Crouch, Auditor's office; Eric Ernst, Tyler Technologies; Diane Russ, County Attorney's office.

Via phone: Greg Wallace, Eric Williams, Kieran Hill, Tyler Technologies.

Transacted the following business, to-wit:

Comm. McKinney called the Meeting to order at 1:30 P.M.

**1. Consider and Take Action to approve the Minutes of previous IT Committee Meeting**

Motion made by Comm. Geeslin and seconded by Sheriff Hillhouse, to approve I. T. Minutes from previous meeting held September 21<sup>st</sup>, 2016. Item passes.

**2. Consider and Take Action on issues related to the Odyssey Project.**

Kieran – The items that have been closed out are all conversion and reporting issues that are related to the transition.  
Ken – are you Jennifer and Judge Duncan in agreement that all the OCA issues are resolved and all reports have been submitted and no errors? Jennifer – the OCA reports were submitted and up to date, there are still errors on them and a lot of cases that don't need to be on there. Clearing up the other things will eventually clear up these as well.  
Kieran – the transition issues will address the majority of the major issues the other titled Henderson County CRN tickets those covered the issues found day to day in processing the reports. One of the last issues he, was working with Jennifer on regards to the converted appeals cases that issues is reflected in the transmission issue list. That is actually Eric Garcia and Kieran were able to resolve. The issue number is #5071758 on line 17 of the issues list.  
Wade – there is a companion report with the OCA on the collections. How is the collections improvement report coming? Jennifer – it is better, Jennifer has talked with OCA and all the reports have been submitted. The reports are going to be off until things are cleaned up in the system. The off totals are down on the reports to about \$2,000.00.

Wade – asked about the reports to OMNI. Jennifer – the appeals were showing a balance on pending cases, also every dismissal done on insurance and they also came over with balances. Some of these cases are affecting individuals. Wade – what is the status on these conversion issues? Jennifer – the last she heard from Tyler they were doing a query on them. Wade – asked if there was an update on this issue. Erik – there were two separate issues, the set that were appealed and sent to OMNI with a balance and Kieran, Eric Garcia and Erik Ernst corrected these manually. Erik – it appears something similar for insurance dismissals. Kieran – was looking at the ticket #5071758 and Josh has requested an update on this ticket. It looks like the hold-up is definitely on Tyler waiting for them to provide a query of these cases so they can identify them and get them resolved. Kieran will reach out to support while on this call and push for the list of cases, if it's a manageable number they could possibly update this without a script and begin working on this immediately and provide Henderson County with the list of cases. Wade – asked is this a conversion transition item? Kieran – agreed this was a conversion transition item. Erik – asked if all the dismissals for insurance has shown up this way? Jennifer – all that was checked out has shown this way. Erik – this is a query based item and going to have to be fixed programmatically, unlike the other ones this could be a significant amount of cases. Erik – SB1778, also known as the collection report that Judge Duncan presented today. Erik will make sure this issue gets in the portal. There are cases that were sent to collections that should not have been. Judge Duncan – the cases should have transferred with a zero balance, but they transferred with a dollar amount. Jane – gave Erik an example from NetData to Odyssey that came from JP #3. The balance in NetData shows zero, but shows a balance in Odyssey. Jennifer said around the 2001 to 2003 time-frame is where the worst data comes from. Wade – asked Kieran about one on the list that was closed, ID #14 incorrect offenses on converted Odyssey cases. It was run in PROD on September 27, 2016, after being reviewed by Jennifer and is ready for validation. Where do we stand on this issue Kieran? Kieran – Jennifer did validate the cases and has been resolved. Jane – the only issue that was re-opened was from the last I. T. meeting September 21, 2016, about converting civil cases to criminal cases. Jennifer – check those today (October 5, 2016), and those have been corrected. Wade – asked Erik about the issue that Judge Duncan brought, if it was a conversion transition issue? Erik – it's a data issue, based on the example provided, they converted what was there, if they have to modify some of that or back some of that out they can, or they can set a date parameter that doesn't go back to 2003. They may be able to flag the cases if they have already been sent to SB1778, if there are any different than the data converted balance. Wade – the issue we are dealing with now, item #16 looks like that is a part of the same issue we have been discussing. Erik – this a different condition once they are sent to collections they shouldn't show up on the report again. Wade – this particular part of the SB1778 is cleared. Erik – we now have a new issue with SB1778. Wade – we will call this new issue SB1778 #2. Wade – there are 13,000 multi-party cases due to the field in NetData it converted the multi-parties as one, by taking the name of the first person and the last name of the second person. Erik – multi-party civil cases – they could flag these as a nick-name as opposed to a name and then update with a current known name. Here's the problem; so they have two parties in some cases they have one address and one phone number. They are creating data, how do they know what address goes on what party? Greg – both Eric Williams had a discussion with Comm. McKinney on manipulating data instead of parsing out the data as it was entered. Eric Williams has an estimate from the DBA on that. Eric Williams – said the estimate was roughly 20 to 40 hours. Greg said that would be time and materials. If it was done in 20 hours that is what it would be, but they said it could take the 40 hours, it was just a ball park figure. Wade – asked what is rate? Greg – it would be the contract rate. Erik – it is approximately \$149.00. Wade – we are looking at \$6,000.00. Greg – that is probably correct on the amount. Wade – the team did send us an excel spread sheet that gave us the case number along with the parties that we could use as a work around because having case numbers from NetData allowed us to find them in Odyssey. Wade – sent this to Jennifer, you worked with it. What do you think of this as a work-around? Jennifer – it is a lot better going through the spread sheet to find the cases than having to go to NetData. Jennifer sent the other JP offices the spread sheet. Wade – if we want Tyler to correct this, would this be a service that Henderson County would have to pay for? Greg – yes, the way the data field was defined, they would have two parties in it, they would have to parse it out and that would be manipulating the data. Josh – the probate issue; Erik and Josh did a search in Odyssey for a probate and discovered they were coming up as a business. If you put last name comma and an asterisk and would come up as a business and would be a party name on a probate. Josh – asked for a query for the names that would show up as a business and it would be a party name. This was asked for before lunch (October 5, 2016). Hopefully they can give a break-down on how many cases are incorrect. Wade – asked if this was data manipulation or a conversion issue? Erik – didn't know the answer to the question and he doesn't know AbleTerm well enough to say when putting a party into AbleTerm is there a way to differentiate. Erik – has this as an action item and will also find

out if this is a conversion issue or not. Wade – how far away are we taking our next version to 2014? The discussion two weeks ago when we finished the transition items, we can than start taking the next version, so we can clear up Capias Pro Fine, bond integration and other issues. Josh – it's a comprehensive answer, we can take the revision in TEST. Erik – the only concern he has if they run a script to make a correction on the SB1778 reports is that script be different from the version 13 or 14? Wade – stay where we are until we get all the issues cleared up. Erik – the party related issues has no impact either way. Erik – can get a table format if it's different for the SB1778 reports to prevent us from moving forward. Wade – let's be on the safe side; finish the last two issues before moving forward. Wade – asked Susan any issues? Susan – needs help on printing checks on the Registry. Wade – Eric Williams – our discussion here is helping the County Clerk's office utilize the OFM in the check writing portion of it. How do we obtain those services? Eric Williams – submit a ticket for training on writing checks. He will give Norma Barrington a heads-up that there will be a ticket for a request for training on writing checks.

Wade – on Portal – fees and finances sent to development; Hearing Notices – Julie DeMoss; Check Manager – Diane Marsh – waiting for build, waiting for 2014 version; CAD – Jody – needs more information, Josh – this is in-depth they have four different people working on this, it's 911 location services. Wade – this would be an IT issue. Wade – an issue – e-Discovery – this ticket was open back at the first of September. Wade – jail manager – referred to development - script area – Josh – this seems to have some connection with the other issue we are having, speed issues, we were getting a lot of script errors with the speed issue, and this has come to a halt. This was a **cache** issue. Erik – may want to consult which 2014 version to use; he was looking at going to version 2014.0, the next release going out is 2017; 2014.1 would be equivalent of 2015 and have a higher level maintenance package. We may want to consult with Chris Ricci which version to go with, it used to be .0 was the maintenance package.

Wade – jail standard report – never got the report. Sheriff Hillhouse – jail commission needed information on a report and no way to get an average on how long an individual was in custody. Tyler said Henderson County wasn't the only county with this issue and they were working on it. We never got the information and had to file the report to the State without the information, there was a deadline that had to be met. Erik – said they still run the scripts even if the report is submitted, at least you would have the information you could submit a follow-up or have the information if they do follow up. Erik – said to run the script whatever they are, and remind them we are a SAS client and Tyler has to run the script. Erik – will follow up with Jennifer Johnson, issue #4979174.

Ken – when we go to the next version of Odyssey, is that a conversion process. Will there be a new Kieran type operation or will this be support. Erik – Chris Ricci will be coordinating the upgrade, once it goes into the TEST environment he will be coordinating with Henderson County and go through a TEST plan.

**3. Consider and Discuss IT Director Report.**

Josh – contacted Jack O'Connell from Google to see if they extended the promotion.

**4. Motion made by Comm. Geeslin and seconded by Sheriff Hillhouse to adjourn the meeting @ 2:37 P.M. Voted unanimously by those present.**

Read and Approved:



County Judge, Richard Sanders

(For Filing Purposes Only)

NOTE: Any actions taken by the Henderson County I.T. Committee at this Special Meeting shall be non-binding recommendations. Any such recommendations shall subsequently, be presented to the Henderson County Commissioners' Court for the Court to consider and take action on behalf of Henderson County.